

# Policy Committee Meeting Minutes

<b>Subject</b>	Vergennes PEL Study Policy Committee Meeting – Conceptual Design & Community Engagement
<b>Date and Time</b>	January 22, 2024, 1:00 p.m. – 3:00 p.m.
<b>Location</b>	Zoom Virtual Meeting
<b>Policy Committee Member Attendees</b>	<p>Voting Members:</p> <p>Chair – Adam Lougee (ACRPC), ACRPC          Brent Rakowski, (ACRPC Transportation Advisory Committee), ACRPC          Clark Hinsdale (Town of Ferrisburgh), Municipal Appointee Diane Lanpher (State Representative from Vergennes), Legislature*          Dickie Austin (City of Vergennes), Municipal Appointee          Ron Redmond (City of Vergennes), Municipal Appointee          Katharine Otto (VTrans), VTrans          Mary Rudd (Town of Panton), Municipal Appointee          Matt Birong (State Representative from Vergennes), Legislature          Mike Audy (Town of New Haven), Municipal Appointee          Renny Perry (Vergennes Partnership), Business          Bill Smith (Vermont Truck and Bus Association), Trucking**          Brian Shupe (VNRC), Environmental**          Jubilee McGill (State Representative from New Haven, Weybridge and Bridport), Legislature**          Jeff Nelson (Town of Addison), Municipal Appointee**          Jesse Devlin (VTrans), VTrans**          Phil Summers (Addison County Chamber of Commerce), Business**          Rhonda Williams (Town of Waltham), Municipal Appointee**</p> <p>Non-Voting Members:</p> <p>Elizabeth Shipley (FHWA), FHWA          Jacqueline DeMent (FHWA), FHWA          Mike Winslow (ACRPC), Observer          Joel Perrigo, (VTrans), Observer**          Amy Bell (VTrans), Observer**</p>
<b>Study Team Attendees</b>	<p>Ken Robie (D&amp;K)          Jim Gish (VHB)          Stephanie Camay (WSP)          Stephen Chiaramonte (WSP)          Laura Toole (WSP)          Delia Makhetha (WSP)          Maya Miller (WSP)          Annabelle Dally (WSP)</p>

\*Joined late

\*\*Invited, but not present

## **Meeting Synopsis**

The meeting started at 1:05 p.m. on Monday, January 22, 2024, but was not officially called to order by Adam Lougee, the Chair of the Policy Committee at 1:10 p.m. when quorum was met.

This meeting included a presentation from members of the study team reviewing the conceptual designs of each of the route options, approved by the Technical Committee, for further evaluation and refinement and a review of public engagement efforts starting in the summer, fall, and winter of 2023. The purpose of the meeting was for the Policy Committee to reach consensus on the conceptual designs to be further evaluated and refined.

The Policy Committee was asked, “Based on your review of the Conceptual Design Technical Memorandum and today’s discussion, do you recommend moving the conceptual designs into further evaluation during the PEL Study?” Brent Rakowski, the representative from the Transportation Advisory Committee with the ACRPC, motioned for “the vote to move for the Policy Committee to move forward with the alternatives as present today for further investigation and review.” The motion was seconded by Mike Audy, the municipal appointee from the Town of New Haven. Of the eighteen voting Policy Committee members, eleven were present to vote. Eleven responded “yes,” none responded “no.” A consensus was reached. The Policy Committee recommends that the conceptual designs presented in the Conceptual Design Technical Memorandum and today’s presentation should be moved forward for additional evaluation and refinement. The motion passed at 2:19 pm.

Members of the Policy Committee were encouraged to ask questions and provide additional feedback on the conceptual designs. Time was provided for any members of the public to ask questions at the beginning and end of the meeting; however, no members of the public were present. Meeting minutes will be drafted and posted to the study website.

Renny Perry, the representative from the Vergennes Partnership, motioned for the meeting to be adjourned. The motion was seconded by Clark Hinsdale, the municipal appointee from the Town of Ferrisburgh. The meeting was officially adjourned at 3:00 p.m. by Adam Lougee, the Chair of the Policy Committee.

*Note – More detailed meeting notes will be published later in January 2024. The meeting recording is available on the study website (<https://vergennespel.com/>).*